C. U. SHAH UNIVERSITY – WADHWAN CITY

Faculty : Arts & Humanities
Department : English
(Common for all branches)
Course : **Master of Arts (M. A.)**
Semester : II
Name of Subject : **Academic Writing**
Subject Code : **5AH02ACW1**

TEACHING & EVALUATION SCHEME:

Subject Code	Name of the Subject	Teaching Scheme (Hours)				Evaluation Scheme								
						Theory					Practical (Marks)			
		Th	Tu	P	Total	Sessional Exam		University Exam		Total	Pr/ Viva	TW	Total	Total
						Marks	Hrs	Marks	Hrs					
5AH02ACW1	**Academic Writing (Common for all branches)**	0	0	2	2	--	--	--	--	00	**50**	**50**	**100**	**100**

Note:

i)   This is a foundation course, so PG students are expected to study this subject by self-learning. In most of the cases, the teacher's role will be as a felicitator only.

ii) This paper is specially designed to develop the writing skills of the students which will be useful at different academic and professional work places.

iii) The students will be evaluated by Continuous Evaluation Scheme (CEC0 basis.

iv) More focus should be given to activity based learning rather than theory classes.

Objectives:

To expedite students to:

- explore and demonstrate professional communication skills
- understand the concept and applications of academic writing
- learn the academic writing style, strategy and approach
- explore and implement accurate and effective writing in English in academic setting
- polish their academic writing skills in general

Prerequisites:

- Students should have a vision to understand the importance of writing skills.

- Students must be aware with some specific terms through which they can understand importance of academic writing skills.

Course Outline:-

Unit No.	Content	Classroom Hours
1	**Academic Writing and Research Process** - Introduction to Academic Writing - Importance of Good Academic Writing - Features of Academic Writing - Types of Academic Writing - Academic Writing as a Part of Research	05
2	**Framework of Academic Writing** - Academic Vocabulary - Uses of Sentences - Organizing Paragraphs - The Writing Process - Adopting Academic Writing Style	05
3	**Key Academic Writing Skills** - Note – taking , Note – making - Mind Mapping - Paraphrasing - Summarizing	05
4	**Accuracy in Academic Writing** - *Etymological Range* - *Academic Language and Structures* - *Elements of Writing* - *Proof Reading, Editing, and Rewriting*	03
5	**Using and Citing Sources of Ideas** - *Academic Texts and their Types* - *Intellectual Honesty in Academic Writing* - *Avoiding Plagiarism – Idea Theft* - *Types of Borrowing*	03

	• *Anatomy of Citations* • *Common Citation Styles*		
6	**Contemporary Practices in Academic Writing** • Essay Writing • Graph / Table / Process Interpretation and Description • Writing Reports • Writing Research / Concept Papers • E- Content / Blog Writing		**09**
Total:			**30**

Teaching – Learning Methodology:

The course is based on practical learning. Teaching will be facilitated by reading material, discussion, task-based learning, projects, assignments and various interpersonal activities like writing, group work, independent and collaborative research, etc.

Teaching Evaluation:

The students will be evaluated continuously in the form of their consistent performance throughout the semester. There is no theoretical evaluation. There is just practical evaluation. The evaluation (practical) is schemed as 50 marks for internal evaluation and 50 marks for quizzes / seminars project etc.

The students' performance in the course will be evaluated on a continuous basis through the following components:

Sl. No.	Component	Number	Marks per incidence	Total Marks
1	Paragraph Writing	1	5	05
2	Note-taking / Note-making	2	5	10
3	Paraphrasing / Summarizing	1	5	05
4	Essay Writing	1	5	05
5	Concept Paper Writing	1	10	10
6	Blog Writing	1	10	10
5	Attendance and Class Participation			05
			Total	**50**

The Practical Examination will be for 50 marks and will test the professional communication skills and academic writing skills of the students.

Sl. No.	Component	Number	Marks per incidence	Total Marks
1	Viva / Practical /Quiz/ Project / Academic Writing	-	50	50
			Total	**50**

Learning Outcomes:

At the end of the course, the student:

- will have sound understanding of the concept and applications of academic writing

- will have acquired enough knowledge of academic writing style, strategy and approach

- will be able to demonstrate error free and effective academic writing

- will be able to demonstrate ability to work on project/report/paper writing

Reference Books / Reading
- *Academic Writing for International Students*, Routledge

- *Academic Writing: A Guide for Management Students and Researchers.* Monipally, M.M. & Pawar, B.S. Sage. 2010. New Delhi

- *Effective Academic Writing Level - 1,2,3,4 (Second Edition)* Alice Savage, Patricia Mayer, Masoud Shafiei, Rhonda Liss, & Jason Davis; *Publisher: Oxford*

- *Writing Your Thesis* (2nd Edition), Paul Oliver, Sage

- *Development Communication In Practice* , Vilanilam V J, Sage

- *Intercultural Communication.,* Mingsheng Li, Patel Fay, Sage

- www.owl.perdue.edu